BOARD OF SELECTMEN

MEETING MINUTES

August 26, 2013

**PRESENT:** SEAN P. MURPHY, CHAIRMAN; RICHARD H. HARTUNG, SELECTMAN; PRISCILLA R. LINDQUIST, SELECTMAN; SALLY THERIAULT, ADMINSTRATIVE ASSISTANT

The public meeting began at 7:00 pm.

Guests: P. Williams (Tri Town News), P. Bracken, J. Worthen, Chief Beaudoin, K. Emerson, S. Londrigan, P. Wentworth and J. Tabbi

## **Public Announcements**

* School is back in session August 28th- be aware of kids waiting for buses.
* Town offices will be closed on Monday, Sept. 2nd for Labor Day
* Planning Board is not meeting on September 2nd, but will meet on September 16th.
* Waste Oil, fluorescent light bulbs, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off anytime.

## **Visitors Comment**

There were none

## **Department Heads**

Recycling and Waste Disposal- Pat Bracken, Chairman

Mr. Bracken reported to the Selectmen that the contract for bulk disposal at the Kent Farm Transfer Station expires at the end of 2013. They asked Bestway/Casella for a cost of a one year extension. He noted that the curbside collection, tipping fee and bulk curbside pickup all expire at the end of 2014 and if the bulk pickup at Kent Farm is given a one year extension, then everything would be on the same cycle. The current cost per ton is $76 with $135 for the roll off. The cost would be $77 per ton and $140 per roll off. The increase follows the same pattern as the current contract. Mr. Bracken explained that it is the intent of the committee to send out the RFP’s next year and for them to be separate proposals.

Chairman Murphy asked if the price was in line with what others are paying. Mr. Bracken responded that he did not know the answer to that. He stated that the committee just asked for terms and then decided to move forward with the extension or put it out for RFP. If the Selectmen chose not to accept the extension, then the committee would have to put it out for proposal quickly to get the information in time for budget season.

**Selectman Lindquist motioned to accept the request of the RAWD committee for a one year extension of the bulk pickup at Kent Farm Road for $77 per ton and $140 per roll off. Selectman Hartung seconded the motion. The motion passed unanimously.**

Selectman Hartung asked how things were going with the change from Bestway to Casella. Mr. Bracken noted that there were issues at the beginning but things were doing much better. He did note that there was a recent incident regarding a resident who called Bestway/Casella and they didn’t have the correct information. The company was made aware of the situation and has corrected it at the call center.

**New Business**

MS-1 Extension

Mrs. Theriault explained that the utilities are not ready yet and the MS-1 is due for September 1st. It was suggested that the Selectmen sign the extension in case the information is not ready by September 1st.

**Selectman Hartung motioned to sign the MS1 extension as requested. Selectman Lindquist seconded the motion. The motion passed unanimously.**

## **RFP-2002 Ford F350**

The old truck used by Buildings/Grounds and Cemeteries was replaced this year with a new truck. There were three bids received for the old truck. The truck would be sold to the highest bidder and there is a $4,000 minimum bid.

1. John Lewis $5,333.00
2. Brantley Corp. $4,777.75
3. Asian Auto $2,632.12

**Chairman Murphy motioned to award the 2002 Ford F350 truck to John Lewis of Jon’s Route 114 Auto Sales of New Boston at a bid price of $5,333.00. Selectman Hartung seconded the motion. The motion passed unanimously.**

## **Old Business**

Painting of Front Porch (old main entrance)

Mrs. Theriault showed that currently there is $4,471.84 in the balance for repairs and maintenance. The cost of the cupula work by MMR is scheduled to be about $10,570. The Town applied for a grant to offset about half of the generator and that income can be applied to overspend the line item. The cost of the painting is $1,500 for painting the blue door and supplies.

**Selectman Lindquist motioned to do the painting of the front doors of the Town Office at a cost of $1,500 with Odds and Ends Painting. Selectman Hartung seconded the motion and suggested that if needed they could find the money in the budget somewhere. The motion passed unanimously.**

**Liaisons Reports**

**Chairman Murphy**

**Selectman Lindquist**

**Selectman Hartung**

There was nothing to report by any of the Selectmen.

## **Administrative Assistant Report**

**Update of town-wide assessment values**

In 2009, the Town updated its assessed values. The NH RSAs require that updates be done every five years. 2014 is the next scheduled up date. In 2009, the cost was approximately $90,000.00. During the budgeting season this amount or something close to it should be added.

**CALM**

The NH Department of Environmental Services is seeking public comment on the Comprehensive Assessment and Listing Methodology (CALM) that is to be used in the 2014 surface water quality assessment. The State is required to update the water quality every two years and this ties into the Clean Water Act. The new MS4 (municipal stormwater) regulations refer to the Clean Water Act, so all of this goes hand-in-hand with the new and more stringent requirements. Mrs. Theriault will not be drafting any comments to DES, she just wanted to let the Selectmen know that this was happening.

**The Exchange/ AKA the Marketplace**

There are new requirements for the Health Care Law. Additional information needs to be provided to employees advising them that there is a self-pay Exchange, now referred to as the Marketplace, available to them for purchasing health insurance. This information needs to be shared with employees before October 1, 2013. Mrs. Theriault included in the Selectmen’s packet of information the requirements that need to be included into the notification to the employees.

**Meeting Minutes**

The following meeting minutes have been signed and are ready for approval: July 8, 2013, and July 22, 2013.

Selectman Lindquist motioned to approve the minutes for July 8, 2013, and July 22, 2013, as amended. Selectman Hartung seconded the motion. The motion passed unanimously.

**Activity Log**

There are no changes to the log. Mrs. Theriault will add the elderly exemption discussion to the September 23rd agenda. She will add the policies that need annual review to the agenda for the first meeting in October.

**Re- Appointments/Appointments**

*Call for Candidates*:

* + Ordway Park, full members and alternates – monthly meetings
  + Cable Committee volunteers – monthly meetings
  + Recycling and Waste Disposal Committee – monthly meetings
  + Town Facilities Committee - monthly meetings
  + Conservation Commission – monthly meetings

## **Correspondence**

Joe Guthrie- Mr. Guthrie submitted a request to be appointed to the Friends of Ordway Park Committee. He had served on the committee in the past and has time available and would like to be appointed again.

**Selectman Hartung motioned to appoint Joe Guthrie to the Friends of Ordway Park Committee. Selectman Lindquist seconded the motion. The motion passed unanimously.**

## **Visitors Comments**

There were none present.

**Non Public Sessions**

**Selectman Hartung motioned to go into nonpublic session under RSA 91 A: 3II (c) reputation at 7:33pm. Selectman Lindquist seconded the motion.**

***Roll call vote:* *Selectman Lindquist, yes; Selectman Hartung, yes; Selectman Murphy, yes:***

Guest: Tricia Curran, Town Clerk/Tax Collector

**Selectman Hartung motioned to come out of nonpublic session under RSA 91 A: 3 II (c) reputations at 7:42 p.m. Selectman Lindquist seconded the motion.**

***Roll Call vote:* *Selectman Lindquist, yes; Selectman Hartung, yes; Selectman Murphy, yes:***

***Selectman Hartung motioned to seal the minutes of the non public. Selectman Lindquist seconded the motion. The motion passed unanimously.***

**Selectman Hartung made a motion to adjourn at 7:42 p.m. Selectman Lindquist seconded the motion. The motion passed unanimously*.***

A True Record. Approved By:

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Tina Harrington, Recording Secretary Sean P. Murphy, Chairman

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